Legacy Health Versant RN Residency Application Process

Start Date: **August 26, 2013**

Eligibility:

- Oregon or Washington RN license as applicable by August 12, 2013
- Current BLS CPR required
- Less than 1-year experience as a registered nurse by the application deadline
- Minimum **3.25** cumulative GPA required from the school where you have obtained your nursing degree
- **A bachelor's degree in nursing is strongly encouraged. Candidates selected with an ADN must demonstrate progressive education toward obtaining a BSN degree within five years of hire date.**

Employment: If selected to participate in the RN Residency Program you will be hired into a full time, benefited position on a specific Legacy unit.

Interviews: **In person pre-screen interviews** will be conducted on **Friday June 14, at the Lorenzen Center on the Legacy Emanuel Medical Center Campus.** Participation in the pre-screen interview process is **mandatory**; if you are unable to participate in these interviews you will not be eligible for further consideration in the RN Residency Program. * Applicants residing further than 100 miles from the Portland metro area will have the option to schedule a phone interview.

Final interviews with unit managers and staff will be conducted throughout late June and July exact dates are dependent on Manager availability**.** These will be in person interviews**,** if you are an out of state applicant you will need to arrange your own travel accommodations. These interviews are **mandatory**, if you are unable to participate in the final interviews during these dates you will no longer be eligible for consideration in the RN Residency program.

Application Deadline: **2:00pm Thursday April 25, 2013**.

Please review the list of frequently asked questions on the main residency web page for further information on the application process.

Application process updates for spring/summer 2013:

All application materials will need to be newly completed/submitted for this round of the RN Residency Program including Transcripts.

Official transcripts are no longer kept on file, this means that even if you completed an application packet for any of the previous the RN Residency Programs you will now need to submit a new official copy of your transcripts, along with all additional materials by the application deadline.

The online application, resume and personal statement materials must be submitted online. Transcripts must be submitted in hard copy. In process/unofficial transcripts will be accepted only from applicants graduating in spring/summer 2013, these will also need to be received in hard copy by the application deadline. We will not accept any documents sent via email. Please see the FAQ's for additional information and instructions.

The complete application will include the following in this order:

1. **Online application**
   Visit our website, www.legacyhealth.jobs and login to our TAP system to complete the online application and release form for the RN Resident position # **13-8828**

2. **Professional Résumé**
   Please provide a list of your clinical rotations (facilities & departments / number of hours). Include where you will complete or have completed your senior practicum or preceptorship if known. Include any previous healthcare related employment, additional education, accolades etc. if applicable. Please upload your resume to your profile in the TAP system.
   *There are no formatting guidelines for the resume.

3. **Personal Statement (One page maximum - 12pt font single spaced)**
   Please complete an essay addressing the following question and upload to your profile in the TAP system: **Why do you believe completing a nurse residency program will be beneficial to your development as a professional nurse?**

4. **Official transcript from an accredited school of nursing showing completion of your nursing program. * All applicants must submit a transcript even those who have applied in the past as we will no longer keep official transcripts on file.** * Unofficial / "in progress" transcripts will only be accepted for applicants who will be graduating in spring/summer 2013, we must receive the unofficial/in progress transcript by the application deadline, in addition if you fall into this category it will be your responsibility to supply your complete official transcripts to Legacy as soon as they are available.

5. **References**
   References for the RN Residency program will now be completed utilizing an online system. You will receive an email with instructions on how to complete your references after you submit your application. If you submitted references using our online system for a previous round you will not be asked to re-submit references.
   Please see the FAQ's for additional information. Please notify your references in advance so they can complete the information in a timely manner.

Please note all accepted candidates for the Versant RN Residency Program will be asked to sign an employment agreement stating a commitment to the Legacy Health Unit of hire for a period of 24 months following completion of the 18 – week Residency Program. This document will be provided during the onboarding process for all new hires accepted into this program.

All application materials must be submitted in the required format indicated above and must be received by the application deadline no exceptions.

Due to the large number of applicants we are unable to provide information on the receipt or status of your application packet.

Please mail or hand deliver your transcript to:
Legacy Employment Services,
Attention: RN Residency Program 1120 N.W. 20th, Suite 111, Portland, OR 97209.
Hours – 7:30a – 2:00p Monday – Friday. Closed for lunch from 12p-1p