LEGACY
HEALTH

-Expectations for Students and Faculty-

Welcome! Legacy Health staff are outstanding patient advocates, leaders and educators. Our patients are our focus. Legacy Health is also focused on making all clinical rotations of students and clinical faculty successful. Please keep in mind the following as you are completing your clinical rotation at Legacy Health:

1. All students and faculty must have your Student Max passport with you at all times when on a Legacy Health Campus.

2. All students and faculty must wear a Legacy Health ID badge along with your school ID that clearly states your name.

3. All mandatory education and paperwork must be completed prior to the start of your clinical rotation including:

    a. Signed confidentiality statement,
    b. Online mandatory education
    c. Legacy Health specific HIPAA ,HITECH,
    d. Legacy Specific EMR(Cerner or Echart CD ROM) EPIC will be online starting in October 2010
    e. Glucometer SLM & Competency.

All of the above information has been provided to your schools. Faculty must submit the confidentiality statements to Mary Lyn Feldt as a group via Interoffice mail (ML Feldt Emanuel Campus Office 3072). Please do not send them individually. You school is responsible for maintaining all other records.

4. Patients must be informed that they have right to decline that students participate in their care.

5. Please be respectful of all patient information. All communication regarding patient care must be kept confidential and discussed in non-public areas.

6. Students and faculty are expected to comply with Legacy's professional standards outlined in Legacy Health Preferred Employee Profile

7. All students and faculty are responsible to follow and uphold all Legacy Health policies and procedures. All polices and procedures are available for access on the Legacy Health Intranet when on a Legacy Health Campus.

8. Please communicate questions or concerns to your designated Legacy staff Nurse, Charge Nurse and then Nurse Manager or Clinical Placement Coordinator.

9. For the safety of our patients and our staff please do not report to your unit when you are ill. If you are sick, notify the unit charge nurse, your clinical instructor or preceptor of your absence. Make up hours for all missed clinical time must be pre arranged via the clinical faculty. Please note that Legacy Health supports multiple schools and numerous students, all make-up clinical time must be coordinated with the Clinical Placement Coordinator and/or Nurse Manager.

10. Please notify unit charge nurse, clinical faculty and/or preceptor if you will be late.