

Legacy Employee Health Services

Post Exposure Checklist for Non Employees

Next Steps for Non-Legacy Employees who have had an exposure at work:

- ☐ Follow the first aid instructions you were given by the nurse triage line
- ☐ Report to your supervisor, manager, or charge RN as soon as possible so they can assess for a substantial exposure

Important Note:

If you have had a **Blood and Body Fluid Exposure (BBFE)** Notify your supervisor, locate the BBFE Red Packet (found in a red manila envelope) to initiate Source Patient Labs. File an ICARE to notify Employee Health. Most blood and body fluid exposures do not require immediate treatment unless the Source patient is known to be HIV+, Hep B/C+. Priority action is to seek Source patient results.

If you have had an **infectious disease exposure** review policy 600.07 for any work restrictions

- ☐ Please make sure to file an ICARE about your exposure and follow these steps:



- ☐ Report using the Employee Workplace Event Type and provide a description of the incident and patient name, MRN in the ICARE report
- ☐ Provide details: what PPE was used? What device was involved? Was the safety on the needle engaged properly? How could this be prevented from happening again? Review policy 600.07 for specific guidance for bloodborne exposure process
- ☐ Exposed person's labs or other follow up to be determined by their employer. Follow up with your employer or occupational health department for any workers' compensation or post-accident care.



HELPFUL RESOURCES



ICARE



[Legacy Health](#)
[Bloodborne Pathogen Exposure](#)
[Control Plan Policy 600.08](#)

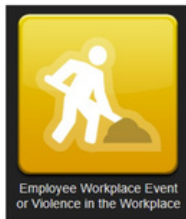


Legacy Employee Health Services

Work place Injury Checklist for Non Employees

Next Steps for Non-Legacy Employees who have had an injury at work:

- ☐ Follow the first aid instructions you were given by the nurse triage line
- ☐ Report your injury to your supervisor, manager, or charge RN as soon as possible
- ☐ Please make sure to file an ICARE about your injury and follow these steps:



- ☐ Report using the Employee Workplace Event Type
- ☐ Check in with your employer or your company's occupational health department for further follow up

