



LEGACY  
RESEARCH  
INSTITUTE

**Legacy Research Institute**

1225 N.E. Second Ave.  
Portland, OR 97232  
503.413.2491 *phone*  
503.413.4942 *fax*

**LEGACY RESEARCH INSTITUTIONAL BIOSAFETY COMMITTEE MEETING**

Tuesday, July 15<sup>th</sup>, 2025

10:00 AM

Online Meeting Platform: Microsoft Teams

**MINUTES**

<p><b>Chair: Peggy Smoot, MS, GSP</b> <b>Research Laboratory Safety Specialist</b></p>	<p><b>Members Present:</b> Peggy Smoot, MS, GSP (Research Lab Safety Specialist &amp; IBC chair) Priya Chaudhary, Ph.D. (Lab Representative) John Cook, (Affiliated Clinical Research) Matt Philpott, B.S., Ph.D., RBP (Biosafety Expert) Soren Impey, Ph.D. (Lab Representative)</p> <p><b>Guest:</b> Tasha Shaulis, MSN, RN, Legacy Employee Health Nurse</p> <p><b>Members Not Attending:</b> Jennifer Wilk, DVM, DACLAM (Affiliated Veterinarian) Robert Johnson, Ph.D. (Local Non-Affiliated) Ursula Sandau, Ph.D. (Local Non-Affiliated)</p>
<p><b>Scribe: Peggy Smoot</b></p>	<p>Meeting Commenced 10:02 AM Adjourned 10:40 AM</p>

**CALL TO ORDER**

Meeting called to order by P Smoot  
Quorum: 5/8

**MINUTES**

- Minutes Meeting April 4<sup>th</sup>, 2025 - approved by Matt and Seconded by Priya

**GENERAL COMMENTS:**

- **Matt:** New lab location will support BSL-2 work? – **Peggy:** yes, however it supports BSL-1 work currently. We are actively working on design options right now.
- **Matt:** Any input/impact yet on the NIH budget cut scenarios? – **Group discussion:** LRI is tracking impacts and predictions to the best of its ability. We will reach out as needed if we need to close current IBC protocols rapidly due to impact.

**NEW PROTOCOLS:**

Protocol #	Protocol Title	NIH Guidelines Category BSL/ABSL
N/A	(As of 7/8/2025)	

**ADMINISTRATIVE REVIEW UPDATES:**

Protocol #	Protocol Title	NIH Guidelines Category BSL/ABSL
N/A	(As of 7/8/2025)	

**STUDY AMENDMENTS/MODIFICATIONS/ANNUAL RENEWALS:**

Protocol #	Protocol Title	NIH Guidelines Category BSL/ABSL
IBC-002-19	<p>Cocaine-Parvalbumin-Perineuronal-Nets (Formerly Addiction Memories)</p> <p><b>Priya</b> – room update ex 236 needs updating to 483/487</p> <p><b>Soren</b> – modifications AAV-29 needs adding</p> <p><b>Peggy:</b> Soren provided me with an updated protocol (for topics listed above) at the end of this meeting. Reviewed by me.</p> <p><b>Approved annually (Soren Abstained – PI for this protocol)</b></p>	III-E/III-D-1-a (ABSL/BSL- 1)
IBC-001-21	<p>Transcriptional plasticity mechanisms</p> <p><b>Priya</b> – 1) Room location that work is being conducted needs updating ex 236 needs updating to 483/487</p> <p>2) Aim 4 on page 3 needs completion</p> <p><b>Peggy</b> – Question number 6 Lentivirus is still mentioned – needs removal</p> <p><b>Matt</b> – 1) Question number 5 – should this answer be, yes? –<b>Soren</b> Yes, it should be.</p> <p>2) Question number 19 – describe proper PPE</p> <p><b>Peggy:</b> Soren provided me with an updated protocol (for topics listed above) at the end of this meeting. Reviewed by me.</p> <p><b>Approved annually (Soren Abstained – co-PI for this protocol)</b></p>	III-E/III-D-1-a (ABSL/BSL- 1)
IBC-003-19	Lamb Human Metapneumovirus Kinetic study	N/A for NIH guidelines

	<p><b>Priya</b> – needs to have inventory date updated or add explanation of where to find information that this the most up to date</p> <p><b>Matt</b> – update date for BSC certification</p> <p><b>Soren</b> – typo and broken sentences need addressing – details on propagation and growth but 3 separate cells lines and contradictions-need clarification (e-mail sent and received regarding typos and sentence structure issues 7/15/2025): Notes from e-mail:                  Question number 5. "HMPV we received as a ready to use inoculum have plan ..." Differing conditions for growing virus and lack of detail of precautions/PPE:                   Question number 7. "Virus will be grown in Hep2 as above in sterile media conditions and any activity with virus will be done under a laboratory biological workstation (hood)."                   Question number 14. "HMPV will be grown in LLC-MK2 cells using culture media."</p> <p><b>Priya</b> – questions regarding BSL -2 air handling and testing requirements for building infrastructure. Explanation provided by Peggy regarding air exchange testing being conducted annually and general filtrations of building stacks and exhaust air.</p> <p><b>Approved annually</b></p>	<p>(ABSL/BSL- 2)</p>
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**STUDY CLOSURES:**

Protocol #	Protocol Title	NIH Guidelines Category BSL/ABSL
N/A	(As of 7/8/2025)	

**OLD BUSINESS:**

1. IBC Active Protocol Overview
2. IACUC/IBC collaboration- P. Smoot currently completing safety review of IACUC protocols as amendments and modifications come in for review. This will aid in compliance with IBC & IACUC requirements. – removing this task item after July 2025 meeting
3. Working on getting IBC management incorporated into Topaz/Elements (same program that hosts IACUC documents) – Currently working on getting users access to the system established and PI roles Identified. Hoping to start the transfer of document control to this system by end of 2025
4. Remaining on teams if only just for flexibility
5. OHSU Merger Discussion/Awareness – Moot point OHSU and Legacy terminated this business effort. – Removed from minutes after July 2025 meeting
6. No October 2025 tour – Maybe doing lab moving around by this time and will need all hands-on deck for this effort without distractions. – Next regularly scheduled meeting would be in January 2026 and this is when meeting minute approval will occur for this meeting notes and be uploaded to the public facing LRI site.

**NEW BUSINESS:**

- John Ost has requested the possibility of removal from IBC. The current state of LRI IBC membership is 9 total with 3 unaffiliated members so this should have no impact on our operations. NIH regulations are a minimum of 5 in total and 2 unaffiliated. – Submitted the change to the NIH IBC records database. 1<sup>st</sup> review require Matt to be removed as a local unaffiliated member and just unaffiliated – NIH approved LRI IBC with adjustments mentioned here as of as of 7/14/2025
- New rules from NIH regarding IBC documentation. All approved IBC meeting minutes must be made available to the general public on the researching entities website applicable to records generated as of and after June 1, 2025. – LRI is already ready

to go on this effort. Our 1<sup>st</sup> public posting of meeting minutes will be January 2026 as that is when this July’s meeting minutes will be approved by the LRI IBC.

### Action Items

ITEMS	PERSON RESPONSIBLE	DUE DATE:
Peggy working on getting IBC integrated into Topaz	Peggy	When time permits – Hoping to complete this effort by end of 2025... requested additional questions to the form regarding NIH guidelines required for work and BSL/ABSL levels (Matt’s suggestion from April 2025 meeting) on 7/15/2025.
Remove John from IBC agenda template and from NIH IBC database records	Peggy	Completed and NIH approved as of 7/14/2025