

Medication Reconciliation Audit Inpatient Units

INSTRUCTIONS:

- Make dark marks that fill the circle completely.
- Do not Staple, Hole Punch or Photocopy.
- Use a No. 2 pencil or BLUE or BLACK ink pen only. Do not use pens with ink that soaks through the paper.
 - Make no stray marks.

Right Mark:

Wrong Mark: $\emptyset \boxtimes \Theta \bigcirc$



FACILITY	COST CTR	DATE		E	Admitting Physician:
		MONTH	DAY	YEAR	
O LEH		∫ Jan∫ Feb			
O LECH	0000			0000	
O LGSH	2 2 3 3 3 3			2222 33333	Admitting Nuise.
O LMPH	4444	JulyAug	\sim	4 4 4 4 5 5 5 5	
O LMHMC	6 6 6 6 7 7 7 7	Oct	67	6 6 6 6 7 7 7 7	Discharge Physician:
O LSCH	8888	O Nov	_	8 8 8 9 9 9 9	
O CLINICS					
					Discharge Nurse:

	Yes	No	N/A
Admission Audit			
1. Were home meds entered into RxPad for the current admission?	\bigcirc	\bigcirc	\bigcirc
2. Was the "last dose taken" documented in RxPad for each medication?	\bigcirc	\bigcirc	0
3. Was the list printed (report #1) and placed in the "Physician Order" section of the chart?	O O	\bigcirc	o o
4. Did the provider fill out report #1 and sign it?	\bigcirc	\bigcirc	0
5. Was report #1 copied and sent to pharmacy?	\	$\dot{\bigcirc}$	\circ
6. Is there an entry for "Med Reconciliation @ Admit Complete" on the	i Ò	 	

Transfer Audit	Yes	No	N/A
7. Did the patient transfer to another level of care during this admission?	Ŏ	Image: Control of the	Ò
If "No" then skip to question #12			
8. Was the home med list (report #1) for the transfer printed & placed in the "Physician Order" section of the chart?	,	Ò	O O
9. Did the provider fill out report #1 for the transfer and sign it?	Ò	\Diamond	Ò
10. Was the transfer report #1 for the transfer copied & sent to pharmacy?	O	Ó	O
11. Is there an entry for "Med Reconciliation @ Transfer Complete" on the MAR (or in E-Chart)?	 		 - - - -
Discharge Audit			
12. Were new prescriptions entered into RxPad?	\bigcirc	Image: Control of the	\Diamond
13. Did the patient receive a list of discharge medications (report #11)?	Ò	Ò	O
14. Was the list of discharge medications faxed to the next provider of service?		0	0
15. Were 9999 doses present on the Discharge Medication Handout?		O	O

Please return to Quality Data Management S.O.

DO NOT PHOTO COPY!

If additional copies are needed, please contact Mike Cox x55994, or Julie Lewis x55753

DO NOT STAPLE or HOLE PUNCH!