

Legacy Health Partners Committee 2018 Application Process and Overview

Timeline and Expectations

- The deadline for submitting a committee application is Wednesday, November 1, 2017.
- The committees meet on a monthly basis and new members will join in January 2018.
- On each committee there are 12-15 voting provider members and 2-4 non-voting practice administrators; each committee is chaired by a member of the LHP Board of Managers. The Clinical Collaboration & Performance Improvement Subcommittee will be co-chaired by the LHP medical director and a member of the Quality & Membership Committee.
- The time commitment associated with being a committee member is approximately 4-6 hours/month of work including meeting preparation and attendance.
- Committee members may participate in additional subcommittees.
- Committee members will be compensated through an annual stipend.

Committee Roles and Responsibilities

Quality and Membership Committee

- Oversees the design and implementation of the clinical integration program and quality improvement and patient safety programs. Reviews the overall performance of the program as well as individual members. Develops membership requirements and monitors the activities of management concerning credentialing and maintenance of membership requirements and the success of these programs.

Finance and Contracting Committee

- Oversees the design and implementation of managed care contracting and assists in organizational financial planning and monitoring. Develops the methodology and administers the disbursement of funds through the member financial model.

Population Health Services Committee

- Oversees the design and implementation of population health services and Care Support Resources clinical and business operations. Clinical operations oversight includes clinical program and care management development as well as implementation of Care Support Resources in LHP practices. Business operations oversight includes Care Support Resources financial strategy, contract performance and pricing of subscription services.

Clinical Collaboration & Performance Improvement Subcommittee

- This new subcommittee of Quality & Membership will oversee the areas of patient, provider and administrator user experience, clinical collaboration and performance improvement within Legacy Health Partners to support the Clinical Integration Program.

For more information please contact Legacy Health Partners at LegacyHealthPartners@lhs.org or 503-415-5109.



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The LHP Board of Managers and committees strive for diversity in representation of primary care providers and specialists, employed and independent, geography, practice size, as well as race, age and gender among all members. With this goal in mind, the LHP Nominating Committee evaluates the current composition of the board and each committee when recommending new members each year. Based on the current composition of each committee, the specialty areas below have been identified as membership gaps that the Nominating Committee will seek to fill when evaluating applications this year.

Quality and Membership Committee

- Open seats for independent specialty and primary care providers

Finance and Contracting Committee

- Open seats for independent primary care, pediatrics and specialty providers

Population Health Services Committee

- Open seats for providers and practice administrators representing the following specialties:
 - Cardiology
 - Endocrinology
 - OB/GYN
 - Primary care

Clinical Collaboration & Performance Improvement Subcommittee

- Open seats for providers and practice administrators representing both primary care and specialties, with a focus on the following specialties:
 - Surgery
 - Imaging
 - Cardiology
 - Inpatient medicine
 - OB/GYN
 - Pediatrics
 - Neurology
 - Orthopedics

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Board of Managers and Board Committee Member Position Description

POSITION PURPOSE

To support the Chair of the Board or Board Committee on which the incumbent has been elected or appointed to serve.

ACCOUNTABILITIES & ACTIVITIES

The following are general expectations of a Board or Committee member:

1. To make every attempt to attend meetings as scheduled.
2. To thoroughly read and understand materials sent out in advance of these meetings.
3. To proactively seek out clarification of meeting materials and related business issues by contacting the appropriate management representatives and/or Board or Committee chair persons prior to meetings whenever possible.
4. To actively engage in discussions and decision-making processes about goals, strategies, tactics, policies, procedures and other business matters at Board and/or Committee meetings. Discussion comments should be focused on the agenda item at hand so that decisions can be reached in the most informed and expeditious manner.
5. To represent the interests and needs of the organization as a whole before consideration of self-interest, or the interests of one's specialty area or site (hospital or medical group).
6. To proactively identify issues that need to be addressed under the charter of the Board or Committee oversight function, and ensure these issues are placed on future agendas for discussion by the Board and/or Committee.
7. To support decisions of the Board and/or Board Committee once issues have been thoroughly discussed and decisions have been made. As appropriate, to assist in the communication of these decisions and their rationale to the general membership of Legacy Health Partners (LHP).
8. To abide by the policies and procedures of LHP at all times.
9. To conduct oneself in a manner consistent with LHP's mission, vision and values.
10. To serve as a champion for LHP's goals, strategies, tactics, policies and procedures at the respective Board and/or Committee and among the general membership once they have been established or revised.

KIND & LEVEL OF CONTACTS

The position routinely is in contact with governance members throughout the system as well as LHP member physicians and representatives of the executive and hospital administration teams.

DECISIONS MADE & ACTED UPON INDEPENDENTLY

None.

DECISIONS/ACTIONS REFERRED TO OTHERS



LEGACY
HEALTH PARTNERS

The following decisions or actions should be referred to the Board Chair or LHP President:

1. Contacts with representatives of the media or elected officials.
2. Discussions with non-Network members about the status or nature of contract negotiations, legal or regulatory matters, intellectual property, or other confidential matters whose disclosure could be detrimental to the Network.
3. Actions on the part of governance, members or management staff inconsistent with the Network's mission, vision and values and its policies and procedures, particularly those related to fiduciary responsibility and conflict of interest.
4. Inappropriate disclosures to the media or general public by governance, members or management staff of the status or nature of contract negotiations, legal or regulatory matters, intellectual property, or other confidential matters whose disclosure could be detrimental to the Network.

BEHAVIORAL EXPECTATIONS

Legacy Health Partners Board and Board Committee members will:

1. Work collaboratively with other Board and Board Committee members and key stakeholders:
 - a. Communicate effectively and professionally.
 - b. Participate fully and encourage other board members to participate in discussions and board activities.
 - c. Support consensus decision-making and support decisions agreed upon by the Board, even after initially not supporting a specific position.
 - d. Continually develop capacities and competencies associated with the role of a Board member.
2. Maintain a global perspective and strive to represent all constituents and stakeholders associated with LHP.
 - a. Advocate for all LHP members, the communities served by LHP and those who partner with LHP to deliver care.
 - b. Avoid advocating for one particular stakeholder, narrow interest or interest group.

Abides by the policies and procedures of LHP related to Confidentiality Policy for Business Information, Code of Business Conduct, Conflict of Interest Policy and Media Relations Policy as revised and amended from time to time.



COMMITTEE MEMBER APPLICATION

Name:	
Phone Number:	
Practice Name:	
Practice Address:	
Primary office Phone:	
Practice Specialty:	
Email Address:	
Geographic Area(s) Served by Practice:	
Committee of Interest <i>(if interested in more than one committee, please rank in order of preference):</i> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <input type="checkbox"/> Quality & Membership </div> <div style="text-align: center;"> <input type="checkbox"/> Finance & Contracting </div> </div> <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 10px;"> <div style="text-align: center;"> <input type="checkbox"/> Population Health Services </div> <div style="text-align: center;"> <input type="checkbox"/> Clinical Collaboration & Performance Improvement </div> </div>	
Application Questions You may submit answers on separate, attached page if you prefer. Please limit your response to one page.	
Please tell us why you are interested in serving on a Legacy Health Partners committee? <i>If you are interested in more than one committee position, please provide a response tailored to each role.</i>	
How do you feel Legacy Health Partners would benefit from your involvement on a committee (clinical skills, leadership experience, financial background, etc.)?	
Curriculum Vitae Please provide a copy of your CV along with your completed application.	
Board & Committee Member Position Description Please confirm with your signature below that you have read and agree to the Legacy Health Partners Board & Committee Member Position Description.	
Signature _____	

Applications should be submitted by November 1, 2017 to 1311 NW 21st Avenue, Portland, OR 97209, Attn: Lauren Tacke, or emailed to LegacyHealthPartners@lhs.org or faxed to (503) 413-4559.