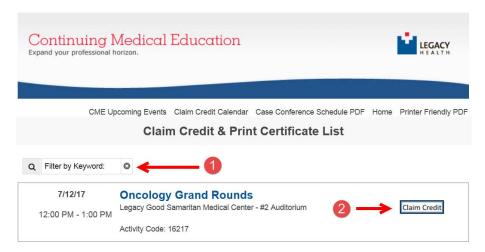
CME Claim Credit Process

To Claim Credit for attending a CME Program - live or via webinar, follow these steps:

1. Find the program you attended on the CME Claim Credit calendar: https://cmetracker.net/LHS/Archive

- Activities (Programs) are listed on the calendar in date order
- Use the Search box to Filter by Keyword.

2. Click the "Claim Credit" Button on the right to access the Sign In screen



3. Sign In to an Existing Account or Register for a New Account:

- <u>Sign In to an Existing account</u>: Select the appropriate identification option (Legacy Health Medical Staff or Not) fill in the additional requested identification information and click "Sign In."
- Register for a new account: If you are a new user, select the appropriate identification option (Legacy Health Medical Staff or Not), click "Sign In"



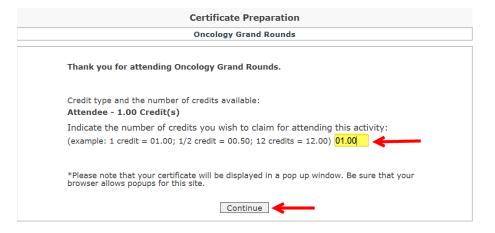
4. After signing in to CMETracker, you may be directed to a Survey Monkey evaluation (especially for Courses or Conferences). If prompted, complete the evaluation and click Submit and Claim Credit. Otherwise, you will move to Step 5 after logging in.

Submit and Claim Credit

CME Claim Credit Process

5. Review or update your Online Profile information, then Click "Continue".

6. Enter appropriate credit amount – Format: 01.00 and Click "Continue"



7. To complete the Credit Claim process, choose "Display Certificate" or "Done".

Certificate Preparation
Oncology Grand Rounds

Thank you for attending Oncology Grand Rounds.

*Please note that your certificate will be displayed in a pop up window. Be sure that your browser allows popups for this site.

*Please be aware that this is the only time you will be able to print your certificate.



- Display Certificate allows users to Print or Save the certificate.
 - This action will save a copy of the certificate to your record.
 - To Print or Save Certificate, click the "Print Certificate" button that appears at the top of the Certificate screen.
 - o This will open the computer's print dialogue screen and allow user to print to a printer or save as a pdf.

Thank you for participating in an educational activity for Legacy Health

For your records, you may print this certificate by clicking the "print certificate" button.

print certificate close

 <u>Done</u> – Completes the credit claim process and adds the activity to your transcript without the option to display or save a certificate to your record.